

Anchor Tenants Limited

55 Laburnum Road, Leicester, LE5 1FS

Quarterly Meeting Agenda

The quarterly meeting of the above society will be held in **Laburnum Hall, 55 Laburnum Road** on **Wednesday 26th October 2011** at **7.00pm** to transact the following business:-

- Propose and second the minutes of the previous quarterly meeting
- Matters arising from the minutes of the previous quarterly meeting
- Chairman's report
- Nominations for committee
- Appointment of Scrutineers (if required)
- General Business

Susan Swann (Mrs.), secretary.



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All tenants please note

The committee would like to remind all tenants that any work carried out at their property requires written permission from the committee. This will include things like central heating install/upgrade, any electrical work, internal/external structural alterations, plumbing and gas work.



Nominations for Committee

I hereby nominate Mr/Mrs/Ms/Miss.....

of

For a vacant committee position

Print name: Folio number:

Signed:

This nomination must be handed to the secretary immediately prior to the start of the meeting